

St. Nathy's College

Subject Department Plan for:

Leaving Certificate Vocational Preparation

Link Modules

Year

2009/2010

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1) Mission Statement

To Support the College Mission with a focus of Preparation for the world of work.

2) Programmes and levels

Common Level Subject, Senior Cycle

3) Subject Aims

To prepare students for adult life by ensuring that they are educated in the broadest sense with the ability to cope and thrive in an environment of rapid change.

4) Subject Objectives

To promote skills and qualities of self reliance, innovation and enterprise in an integrated programme which will prove relevant to the lives of students on leaving school for further Education, for employment or for self employment.

5) Subject Co-ordinator

Mr. Joe Keville

6) Subject Teachers

Leaving Certificate 2009-2010

Mr. Gearoid O'Suilleabhain
Mr. Joe Keville
Ms. Anne O'Brien

5th Year 2009-2010

Mr. Joe Keville
Mr. Brendan Foy
Mr. Gearoid O'Suilleabhain
Ms. Karen Munnely

7) Time Allocation

Three single classes per week

Leaving Certificate 1- 40 Minutes
 2- 35 Minutes

5th Year
 2 – 40 Minutes
 1 – 35 Minutes

8) Options Structure

This course is offered to all students in Senior Cycle, The Subject is a Common level Subject.

The subject has a 60% Portfolio Weighting.

A Final Written Paper.

The Final Written Paper contains an Audio Visual Component.

The programme contains the following external aspects,

Visits in to the School by invited guests.

Visits out to Community Organisations.

Work Shadowing

Work Experience.

This external link is developed as part of the programme and has been an effective link for the College to Industry and the Community. The faculty is open to change and development in this area as it enhances the program.

9) Timetabling

3 Classes per week.

40 minutes Morning.

35 minutes Afternoon.

10) Grouping of Pupils (Mixed ability, streaming)

Students are grouped by mixed ability.

11) Student Access to Subject/Level

Accessed by subject Grouping,

Level: Common Level

Grouping arranged by Career Guidance Councillor

12) Class Organisation

Students are randomly allocation among Teachers of Link Modules.

Classes are rotated on a fortnightly basis to allow sharing of IT resources and business.

Work Shadowing is scheduled on Tuesdays.

A Minimum of 2 students work shadow per week.

A Maximum of 2 students work shadow per week.

13) Textbooks and Course Materials

Year	Textbooks	Course Materials
5 th	"Making IT Happen" By Caroline McHale	Handouts Overheads Audio Visuals Visits In Visits Out
6 th		

14) Planning for Students with Special Needs

Teachers of Students with Special Needs having particular Link Modules specific ed issues will be informed by the College Principal. The Link Modules teacher will then link with Special Needs support in the school where there is a need to do so, to assist them in adapting to the students needs. Particular care is taken to deal with these issues respecting the wishes of the student and how they would like the issue to be handled.

15) Cross-Curricular Planning

Linkage with English and Business Studies.

An Emphasis is made on all subject areas where opportunities arise; they are commonly mentioned in the careers and Community Business areas to mention a few.

16) Subject Planning for a Culturally Diverse Society

Given the diversity in our rural community we are lucky to be able to offer students exposure to all ethnic groups in the Community on Work Experience.

17) Effective Teaching Methodologies

Group Discussion

Brainstorming

Various Research Methods

Visits in

Visits out

Career Exhibitions
Speakers from Colleges on Careers
Past Pupils
People from Industry

18) *Range and Variety of Resources*

Audio Visuals
Access to Broadband, Qualifax, Fas
Overheads
School Library
Local Library
B.M.W.
Western Development
Photocopying

19) *Availability/Use of ICT facilities*

One ICT room
26 Computers
Digital Screen
Broadband access
User Logins/ Passwords
Individual Storage spaces
Ms Office suite
Printer B/W
Storage media Floppy/ CD seldom used.

20) *Provision for Health and Safety requirements*

Safety Officer (P.Curran)
Fire Drills
Fire Extinguisher
Exit Rout Maps in all Classrooms
Supervision by staff and Senior Management.

21) *Curriculum Content*

a) Year1

5th Year Students
Portfolio Work to include 4 Core items
Visits in
Visits out
Preparation for Work Experience
World of Work

b) Year2

Completion of 2 further Optional Items and Document Editing to Final draft.
Preparation for Written Paper.

22) Homework Procedures**23) Assessment Procedures**

All Students are assessed regularly during the School year; Assessments are completed at Mid term October, Christmas, Easter and in the Summer of 4th year. A mock Paper is organised in the Easter time frame of 6th Year.

24) Record-Keeping Procedures

All Students Work in ICT format is stored on a central server.

25) Reporting Procedures

Class issues handled by Subject Teacher.

Issues maybe escalated to the Subject Coordinator.

The Subject Coordinator may escalate issues to the College Principal.

The Course Coordinator updates the College Principal as to the year's progress.

26) Teacher In-Career Development

Teacher	Date	Topic
Mr. Joe Keville	Nov 05,07	Results report review
Mr. Gearoid O'Suilleabhain	Nov 06,07	Results report review
Mr. Brendan Foy	April 08	Pre Exam Review

27) *DES Subject Department Inspection*

Date:

Recommendations:

Outline of plan to address recommendations:

28) Log of Plan Modifications/Reviews

Review Date	Modification Recommendation	Urgency	Target Date	Comp.
13/1/09	Initial Draft Edited and Submitted to Course coordinator.	med	20/1/09	
20/11/09	Updated mission Statement And Teacher List	Low	20/11/09	